

AUG 14 2017

State of Texas  
County of Panola

BOBBIE DAVIS  
COUNTY CLERK, PANOLA COUNTY, TEXAS  
BY B Davis DEPUTY

On this 24<sup>th</sup> day of July, 2017, the Commissioners' Court of Panola County, Texas met in a Special Meeting of the Court at 9:00 AM in the Commissioners' Courtroom of said County with the following members of the Court present:

- |                  |                           |
|------------------|---------------------------|
| LeeAnn Jones     | County Judge              |
| Ronnie LaGrone   | Commissioner, Precinct #1 |
| John Gradberg    | Commissioner, Precinct #2 |
| Craig M. Lawless | Commissioner, Precinct #3 |
| Dale LaGrone     | Commissioner, Precinct #4 |

Also attending were Bobbie Davis, County Clerk, and Vicki Heinkel, Administrative Assistant to the County Judge. Attached to and made a part of these minutes is a list of other attendees and the office or organization that each represents. The following proceedings were held at this meeting:

**PRAYER:** Commissioner John Gradberg gave the prayer.

**OPEN MEETING:**

**1. CITIZEN COMMENTS:**

James LaFleur, representing DCP, reported on the final remediation and repairs to the area damaged by the pipeline explosion at Panola County Airport-Sharpe Field.

**2. COMMISSIONERS' REPORTS:**

There were no Commissioners' Reports.

**3. COUNTY JUDGE'S REPORT:**

There was no County Judge's Report.

**4. CONSENT ITEMS:**

**PERSONNEL**

- a. To record the resignation of Joshua Helms as a Detention Officer with the Panola County Sheriff's Department effective July 16, 2017.

**ROAD & BRIDGE**

- a. To approve and record a request by South Murvaul Water Supply Corporation to place a 1" water service line within the right-of-way of Panola County Road #1973.
- b. To approve and record a request by Amplify Energy Operating Co. LLC to place a 1 X 10" lay flat temporarily through culvert for fracing line within the right-of-way of Panola County Road #443.

**MISCELLANEOUS**

- a. To record Statement of Officer and Oath of Office forms for Panola County 2<sup>nd</sup> Assistant Auditor Darren Melton.
- b. To record American States Insurance Company Continuation Certificate for Panola County Special Prosecutor Eric Scott McPherson.
- c. To record the American States Insurance Company Certificate for Panola County Public Official Bond – Court Coordinator and Forfeiture Specialist Kevin Jones.
- d. To record Tax Assessor-Collector Continuing Education Transcript for reporting period August 31, 2016 through August 30, 2017.
- e. To record a copy of Panola County CSCD and Board of Judges Minutes of Meeting held June 6, 2017; Panola County CSCD Proposed FY-2017 Program #900 Basic Supervision Budget Adjustment #4; Panola County Proposed FY-2017 Program #24 Community Corrections Supervision Budget Adjustment #2; Panola County CSCD Proposed FY-2018/2019 Program #900 Basic Supervision Initial Biennium Budget; Panola County CSCD Proposed FY-2018/2019 Program #25 Community Corrections Supervision Initial Biennium Budget; Ratify the corrected Panola County CSCD Proposed FY-2017 Program #900 Basic Supervision Budget Adjustment #3; and to record written statement containing date, time and place said adjustments and budgets will be finalized and approved.
- f. To approve and record 2017 Budget Amendment No. 11.

**REQUESTS FOR CONFERENCE ATTENDANCE**

- a. To approve and record a Request for Attendance at a Conference form(s) for the following Panola County elected official(s)/employee(s): Panola County Sheriff Kevin Lake; PCSD Jail Administrator Tina McMullen (2); PCSD Assistant Jail Administrator Tabitha Martinez; PCSD Deputy Garrett Wallace (2); PCSD Reserve Deputy William L. Magness, Jr. (2); Panola County Criminal District Attorney Danny Buck Davidson; Panola County Clerk Bobbie Davis; Panola County Tax Office Chief Deputy Holly Gibbs; and PCSD Patrol Deputy Phillip Grimes (2).

Commissioner Dale LaGrone moved and Commissioner Craig M. Lawless seconded the motion to approve all the Consent Items. The motion passed unanimously.

A COPY OF EACH LETTER, AMENDMENT, REQUEST, AND/OR BOND IS ATTACHED TO AND MADE A PART OF MINUTES.

- 5. Commissioner Ronnie LaGrone moved and Commissioner John Gradberg seconded the motion to approve payment of current Panola County bills as prepared and submitted by the County Auditor. The motion passed unanimously. SEE PAYMENT REGISTER ATTACHED.
- 6. Tab Beall, representing Perdue Brandon Fielder Collins and Mott LLP, reported on the collection status of delinquent property taxes. SEE PRESENTATION ATTACHED.
- 7. Commissioner John Gradberg moved and Commissioner Dale LaGrone seconded the motion to appoint election judges and alternate election judges for a one year period commencing August 1, 2017 (VTCA Election Code, Section 32.002). SEE APPOINTMENTS LIST ATTACHED.

8. Commissioner Ronnie LaGrone moved and Commissioner Craig M. Lawless seconded the motion to receive the District Clerk's request for the Court to adopt a District Court Records Archive Fee pursuant to Government Code section 51.305; to adopt Order #2017-08 setting a \$10.00 fee for District Court Records Archive Fund as allowed by Senate Bill 1685, Government Code 51.305; to set a public hearing for adoption of said District Court Records Technology Archive Plan on the 28<sup>th</sup> day of August, 2017 at 9:00 AM; and to authorize the County Judge to publish said hearing. The motion passed unanimously. SEE INFORMATION ATTACHED.
9. Commissioner Dale LaGrone moved and Commissioner Craig M. Lawless seconded the motion to receive the County Clerk's request for the Court to adopt a County Clerk's Records Archive, Preservation and Restoration Plan pursuant to Local Government Code, section 118.025(g); to adopt Order #2017-09 setting a \$10.00 fee for County Clerk's Records Archive, Preservation and Restoration Fund as allowed by Local Government Code 118.025; to set a public hearing on said plan for the 28<sup>th</sup> day of August, 2017 at 9:00 AM; and to authorize the County Judge to publish notice of said hearing. The motion passed unanimously. SEE INFORMATION ATTACHED.
10. Commissioner Craig M. Lawless moved and Commissioner Dale LaGrone seconded the motion to approve a proposal from Jeff O'Neal to repair plaster and paint the wall in the Justice of the Peace, Precinct #1 office. The motion passed unanimously. SEE PROPOSAL ATTACHED.
11. Commissioner Ronnie LaGrone moved and Commissioner Craig M. Lawless seconded the motion to authorize Craig Electric thru their current bid contract to replace twelve (12) light fixtures in the PCSO Emergency Operations Center; and also authorize payment to Craig Electric for the use of lift equipment not part of the current contract used for this project. The motion passed unanimously. SEE LETTER ATTACHED.
12. Commissioner Ronnie LaGrone moved and Commissioner John Gradberg seconded the motion to authorize the County Judge to publish notice of a public hearing for August 14, 2017 at 9:30 AM to lower the speed limit on County Road #184 pursuant to section 251.152 of the VTCA Transportation Code. The motion passed unanimously. SEE NOTICE ATTACHED.
13. Commissioner Dale LaGrone moved and Commissioner Ronnie LaGrone seconded the motion not to impose extra fees on vehicle registration in Panola County. The motion passed unanimously. SEE INFORMATION ATTACHED.
14. Commissioner John Gradberg moved and Commissioner Craig M. Lawless seconded the motion to approve a quote to renew the Cisco Meraki Advanced Security (firewall) at the Panola County Extension Office. The motion passed unanimously. SEE INFORMATION ATTACHED.
15. Commissioner Dale LaGrone moved and Commissioner Craig M. Lawless seconded the motion to approve an increase in salary to \$17.11 per hour for James C. Smith, an Operator with the Panola County Road and Bridge Department, Precinct #4, effective July 24, 2017. The motion passed unanimously. SEE PERSONNEL CHANGE REQUEST ATTACHED.
16. Commissioner Craig M. Lawless moved and Commissioner Dale LaGrone seconded the motion to approve a contract between Morgan Aaron and Panola County for dirt and clay for Precinct #3. The motion passed unanimously. SEE CONTRACT ATTACHED.

The meeting was then adjourned.

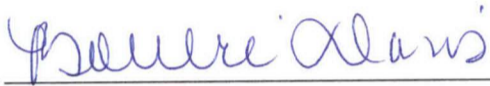
Dated this 24<sup>th</sup> day of July, 2017.



\_\_\_\_\_  
LeeAnn Jones, County Judge, Panola County, Texas

State of Texas  
County of Panola

I, Bobbie Davis, Panola County Clerk, attest that the foregoing is a true and accurate accounting of the Commissioners Court's authorized proceedings for July 24, 2017.



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Bobbie Davis, County Clerk, Panola County, Texas



14/17

Date